

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #915

DATE: September 15, 2015

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **4:30 p.m. Closed Session – G9 - PLEASE NOTE EARLIER START TIME**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION
Barbara Laifman, President
Allen Rosen, Vice President
Drew Hazelton, Clerk
Denise Helfstein, Member
Derek Ross, Member
Josh Weisberg, Student Board Representative


Educating Compassionate and Creative Global Citizens

ADMINISTRATION
Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

NEXT REGULAR MEETING

Tuesday, October 20, 2015

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #915

September 15, 2015

CALL TO ORDER - Followed by Public Comments/ 4:30 p.m.

CLOSED SESSION: 4:30 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisors, Instructional Assistants II-Special Education, Department Secretary, Custodian, Food Service Assistants I, Instructional Assistant I, Clerical Sub, Instructional Assistant II Sub, Guest Teachers, Special Education Teacher

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

In re special education due process matter OAH Case No. 13-26660

E. SUPERINTENDENT’S GOALS

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Dr. Tiffany Morse of VCOE/VCI regarding Career Technology Grant
2. Remarks from Board Members

3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from Technology

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting August 18, 2015 and Special Board Meeting September 1, 2015](#)
- b. [Public Employee/Employment Changes 01CL22825-01CL22880 & 01CE07445-01CE072487](#)
- c. [Approve Purchase Requisitions - July 1 through August 31, 2015](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Fall Athletic Teams Who Qualify for CIF Play-offs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Cross Country Team – October 9-10, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Out-of-State Trip for Oak Park High School Journalism Members – November 11-14 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve 2015-16 Transportation Agreement with Tumbleweed Transportation](#)
Board Policy 3312 requires Board approval for contracts for services
- h. [Approve Notice of Completion, Project 15-03, Roof Repairs and Replacement, Building C, Medea Creek Middle School](#)
Board approval required for Notice of Completion
- i. [Approve Notice of Completion, Project 15-12, HVAC Replacement, Library Building Medea Creek Middle School – Equipment Installation](#)
Board approval required for Notice of Completion
- j. [Approve Resolution #15-16, Establishing the GANN Appropriation Limit for Fiscal Year 2015-2016](#)
Constitutional requirement for Board approval establishing appropriations limit
- k. [Approve Renewal Agreement with Ventura County Office of Education for 2015-2016 Escape Financial and Payroll/Personnel System Services](#)
Board Policy 3312 requires Board approval for contracts for services
- l. [Approve Overnight Trip for Medea Creek Middle School 8th Grade Astrocamp – October 28-30, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS

- a. [Approve Board Response to the Oak Park Citizens' Oversight Committee 2014-2015 Annual Report](#)
Board review and approval of Board response to OPCOC
- b. [Approve Measure C6 Five-Year Master Plan 2015 Update](#)
Board approval required for C6 Five-Year Master Plan Update

c. Approve Resolution #15-17, Authorizing Issuance of Measure C6 General Obligation Bonds

Board approval required for Issuance of General Obligation Bonds

d. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2014-2015

Board is asked to review Unaudited Actual Revenues and Expenditures

e. Approve Consultant Agreement for School Gardens Program

Board Policy 3312 requires Board approval for contracts for services

f. Approve Measure C6 Bond Fund Equipment Purchase – Food Services Equipment

Board approval required for Measure C6 Bond purchases

g. Approve Measure C6 Bond Fund Equipment Purchase – Replacement of School Photocopiers

Board approval required for Measure C6 Bond purchases

h. Approve District of Choice Reporting Requirements

Board approval required for District of Choice Reporting

3. HUMAN RESOURCES

a. Public Disclosure and Approve Collective Bargaining Agreement between the District and Oak Park Teachers Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

b. Public Disclosure and Approve Collective Bargaining Agreement between the District and Oak Park Classified Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

c. Approve Compensation Adjustment for Administrative, Confidential and Unrepresented Employees

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

d. Approve Amendment to Employment Contract with Superintendent

Board approval required for amendments to the Superintendent Contract

e. Approve Salary Adjustment to Specified Administrative Positions

Board approval required for adjustment to administrative positions

f. Approve 2015-2016 Declaration of Need for Fully Qualified Educators

Commission on Teacher Credentialing required certification of Board approval on Declaration of Need for Fully Qualified Educators

4. PUPIL SERVICES

a. Approve Contract for Non-Public Agency for Special Education Student #01-15/16 - \$68,952

Board Policy 3312 requires Board approval for contracts for services

b. Approve Contract for Non-Public School for Special Education Student #02-15/16 - \$30,003.20

Board Policy 3312 requires Board approval for contracts for services

c. Approve Contract for Non-Public Agency for Special Education Student #03-15/16 - \$62,219.19

Board Policy 3312 requires Board approval for contracts for services

d. Approve Contract for Non-Public Agency for Special Education Student #04-15/16 - \$5,160

Board Policy 3312 requires Board approval for contracts for services

e. Approve Contract for Non-Public Agency for Special Education Student #05-15/16 - \$71,252.90

Board Policy 3312 requires Board approval for contracts for services

f. [Approve Special Education Local Plan Area – Local Education Agency Assurances](#)

5. CURRICULUM

a. [Approve Additional Course for Oak View High School – Art and Science Engineering – STEAM Guitar Building, CAD, CAM, CNC & 3d Printing](#)

Board approval required for new courses

b. [Approve Additional Course for Oak View High School – The Business of Digital Graphics, Design and Heat Transfers](#)

Board approval required for new courses

6. BOARD

a. [Review, Amend and Approve 2015-2016 Moral Imperatives, Goals, and Action Plan](#)

Board will review amendments made by Leadership Team and staff

7. BOARD POLICIES

a. [Approve Amendment to Board Policy and Administrative Regulation 5144.4 – Required Parental Attendance – Second Reading](#)

Mandated policy for use in districts that authorize teachers to require parent/guardians to attend a portion of a school day in their child's classroom when their child has been removed from class for specified violations. Policy and Regulation contain materials formerly in BP/AR 5144.1 – Suspension and Expulsion/Due Process

b. [Approve Amendment to Board Policy and Administrative Regulation 0420 – School Plans/Site Councils – First Reading](#)

Policy and regulation updated to reflect requirements to align the district's local control and accountability plan with the strategies in each school's single plan for student achievement (SPSA) and the repeal of certain categorical programs that had been including in the state's consolidated application.

c. [Approve Amendment to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures – First Reading](#)

Policy and regulation updated to reflect California Department of Education (CDE) compliance requirements for 2015-16 school year. Regulation also clarifies timeline for filing complaints regarding student fees and reflects new Office for Civil Rights Guidance recommending that district use web sites and social media to post nondiscrimination notices, policies, and procedures and contact information for compliance officer(s).

d. [Approve Amendment to Board Policy 4040 – Employee Use of Technology - First Reading](#)

Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employee's responsibility to report security problems or misuse of district technology. Regulation deleted.

e. [Approve Amendment to Board Policy 4131 – Staff Development – First Reading](#)

Policy updated to reflect new law (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.

f. [Approve Amendment to Board Policy 5131.2 – Bullying – First Reading](#)

Policy updated to clarify the appropriate use of the uniform complaint procedures (UCP) in cases of nondiscriminatory bullying. As revised, the policy provides that the UCP be used to investigate all instances of bullying, but that conduct determined to be nondiscriminatory

bullying then be resolved in accordance with the district's student discipline policies and procedures.

g. [Approve Amendment to Board Policy 6163.4 – Student Use of Technology – First Reading](#)

Policy updated to clarify circumstances under which districts may lawfully search students' personally owned devices, delete outdated prohibition against use of district technology to access social networking sites, and include material formerly in AR re: appropriate student conduct when using the Internet or other electronic communications. Regulation deleted.

h. [Approve Amendment to Board Bylaw 9100 – Organization – First Reading](#)

Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant o law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

VII. INFORMATION ITEMS

1. **Monthly Measure C6 Budget Report**
2. **Monthly Measure R Budget Report**
3. **Monthly Enrollment and Attendance Report**
4. **Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)